

**SPECIAL COURSE REGISTRATION
GRADUATE STUDENT STUDY ABROAD**

This form should be completed as early as possible and submitted first to OIED and then to the Graduate School for approval. Once approved, the student will be registered in place holder GRD courses. Foreign Courses will be added to the student's program (and Degreeworks) when official transcripts are received.

NAME: _____ BANNER ID: _____ EMAIL: _____

MAJOR: _____ TERM: _____

COURSES AND PLANNED PROGRAM OF STUDY PLACEMENT:

Foreign Course Title Translation (<i>e.g., Strategic Management</i>)	s.h. equivalent and level (<i>e.g., 3 s.h. graduate</i>)	Foreign University	Placement in POS (<i>e.g., Approved elective for general management concentration</i>)

IMPORTANT NOTES:

- The limit on transfer coursework applies to study abroad: 9 hours max, up to 12 hours with special permission in advance.
- The minimum grade for transfer coursework applied to study abroad: grades equivalent to 3.0/4.0 or greater will be processed for transfer.

APPROVALS:

Chair or Program Director - name, signature, date

OIED - name, signature, date

Graduate School - name, signature, date