

**CHANGE OF GRADUATE PROGRAM
FOR CONTINUING GRADUATE STUDENTS AT APPALACHIAN**

YOUR INFORMATION

NAME: _____

BANNER ID: _____

APPSTATE.EDU EMAIL: _____

PHONE: _____

CURRENT PROGRAM NAME(S) AND CODE(S): _____

**CHOOSE THE SPECIFIC SITUATION THAT APPLIES (READ THE OPTIONS CAREFULLY)
ALL OTHER CHANGES REQUIRE COMPLETION OF THE ON-LINE APPLICATION PROCESS.**

_____ CHANGE TO A DIFFERENT DEGREE PROGRAM AT THE SAME LEVEL (master's, specialist, doctoral)
Important Note: Changing to a different degree program means that you will be terminated from the current program if you are approved for admission to the new program. List the new program below.

Program name and code: _____

_____ ADD OR REMOVE A SECOND MASTER'S PROGRAM (FOR MASTER'S STUDENTS ONLY)
Important Note: Adding a second program means that you will not graduate from either program until you finish both programs of study. List the second program to be added below.

Program name and code: _____

Choose one: ADD REMOVE

_____ ADD OR REMOVE A CERTIFICATE PROGRAM (FOR DEGREE-SEEKING STUDENTS ONLY)
Important Note: Only continuing students (in first term or later) may add a certificate.

Certificate program name and code: _____

Choose one: ADD REMOVE

_____ CHANGE TO GRADUATE NON-DEGREE-SEEKING
Important Note: Changing to non-degree status means that you will be terminated from your current programs, that you must request permission to enroll in each class before registering, and that you must reapply if you wish to become degree or certificate seeking in the future.

_____ CHANGE FROM DEGREE-SEEKING TO CERTIFICATE-SEEKING
Important Note: Changing to certificate enrollment means that you will be terminated from the current program and that you must reapply if you wish to become degree-seeking in the future.

New program name and code: _____

By signing below you are agreeing to the notes above and to the following four points applicable to all students adding or changing programs:

- (1) The Graduate School has permission to release information related to your original admission application to the department housing the new program for its review and approval. You may also be asked by the new program to supply additional information such as writing samples, questionnaires, letters of intent, etc.
- (2) No change will be approved by the Graduate School without a positive recommendation from the program director and chair of the new program.
- (3) Changing to a new program will result in termination from your current program.
- (4) Changing to or adding a new program does NOT restart the time-to-degree clock. You will be required to complete the new program within 7 calendar years of your original admission.

Signature of the student: _____

Date: _____

**SUBMIT SIGNED FORM TO THE GRADUATE SCHOOL; 232 JOHN E. THOMAS HALL
YOU WILL BE NOTIFIED OF THE CHANGE VIA EMAIL TO YOUR APPALACHIAN ACCOUNT.**